

I. THREE-DAY NOTICE SAMPLE

NOTICE TO LEAVE PREMISES

TO: (NAME OF TENANT)

PLEASE TAKE NOTICE THAT I/WE WANT YOU TO VACATE THE FOLLOWING DESCRIBED PREMISES, WHICH YOU NOW OCCUPY, ON OR BEFORE (DATE) THAT HAS BEEN RENTED FROM (NAME OF PROPERTY OWNER), SITUATED IN THE CITY OF _____, COUNTY OF CUYAHOGA, STATE OF OHIO, AND KNOWN AS (SUITE OR APT. NO. AND STREET ADDRESS) TOGETHER WITH THE LOT OF LAND ON WHICH IT IS SITUATED.

REASON FOR EVICTION:

(Reason you are asking the tenant to leave, i.e., non-payment of rent, etc.)

IF THE REASON FOR EVICTION IS NON-PAYMENT OF RENT, THE ENTIRE AMOUNT MUST BE PAID WITHIN THREE (3) DAYS BY CERTIFIED CHECK OR MONEY ORDER, OR THIS MATTER WILL BE TURNED OVER TO THE COURT AT ADDITIONAL EXPENSE TO YOU.

YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.

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DATE

By: _____
(Name)
Property Owner